

Advanced Medical Coding

HITT-2346

Spring 2019 Section F01 CRN-25974 3 Credits 01/14/2019 to 03/05/2019 Modified 01/08/2019

Meeting Times

Lecture: Tuesday/Wednesday, 5:15 p.m. - 7:45 p.m., Women's Federal Prison

Contact Information

HIT Instructor: Mrs. Milly Liles, MPA, CPC, RHIT

Office Hours: By Appointment

Description

Advanced concepts of ICD and CPT coding rules, conventions, and guidelines in complex case studies. Investigation of government regulations and changes in health care reporting.

Core Curriculum Statement

This course is not a core curriculum course.

Outcomes

Analyze health records to assign principal/secondary diagnoses and procedures;

Assign reimbursement methodologies.

Materials

The Complete Diagnosis Coding Solution

Author: Shelley C. Safian and Mary A. Johnson

Publisher: McGraw Hill Education

ISBN: 9780078020704

The Complete Procedure Coding Solution

Author: Shelley C. Safian and Mary A. Johnson

Publisher: McGraw Hill Education

ISBN: 9780078020711

International Classification of Diseases, Tenth Revision, Clinical Modification (ICD-10-CM)

Publisher: World Health Organization

ISBN: 9781622026043

CPT 2018: Professional Edition
Publisher: American Medical Association
ISBN: 9781622026005

ICD-10-PCS 2018
Publisher: American Medical Association
ISBN: 9781622026067

HCPCS Level II 2018
Publisher: American Medical Association
ISBN: 9781622026128

Course Requirements

- Achievement of all learning outcomes
- Completion of all assignments
- Completion of all major exams and final exam
- Project Completion
- Participation in classroom discussions and activities

Evaluation

Chapter Assignments: Points determined by completion

Lab Assignments: Points determined by completion

Project: Points determined by criteria stated on project instruction sheet

Major Exams: Points determined by correct answers

Final Exam: Points determined by correct answers - Comprehensive Exam

Criteria

EVALUATION	PERCENTAGES/POINTS	POINTS DISTRIBUTION
Chapter Assignments	48.23%/1,011 points	2096 - 1886 A
Lab Assignments	14.55%/305 points	1885 -1677 B
Project	4.77%/100 points	1676 - 1467 C
Major Exams (5)	23.85%/500 points	1466 - 1258 D
Final Exam	8.60%/180 points	1257 - Below F

Blinn College Policies

All policies, guidelines, and procedures in the [Blinn College Catalog \(http://catalog.blinn.edu/\)](http://catalog.blinn.edu/), [Blinn College Board Policies \(http://pol.tasb.org/Home/Index/1204\)](http://pol.tasb.org/Home/Index/1204), and the [Blinn College Administrative Regulations \(https://www.blinn.edu/administrative-regulations/\)](https://www.blinn.edu/administrative-regulations/) are applicable to this course.

[Specific information on civility, attendance, add/drop, scholastic integrity, students with disabilities, final grade appeal, alternative retailers, campus carry and proctoring arrangements and cost. \(http://www.blinn.edu/syllabus-policies/\)](http://www.blinn.edu/syllabus-policies/)

Notice of any action taken under these protocol and procedures, by Blinn College or its employees, may be delivered by hand, through the U.S. Postal Service, or electronically to the student's Blinn Buc e-mail account. Notice shall be deemed received upon actual receipt, on deposit in the U.S. Mail, or upon entering the information processing system used by Blinn College for Blinn Buc e-mail accounts, whichever first occurs.

* Course Policies

Attendance

Students are expected to attend every class. All work assigned during a given week is to be completed and submitted by the deadline given on the course syllabus. When the student misses 2 weeks, the student will be given 2 absences, notified by email and dropped from the course at the next occurrence of absence/missed assignments.

Completing late work does NOT make up for current assignments and students will still be counted absent if current work is not submitted.

The 4 excused absences include:

1. Observance of religious holy days - Students should notify their instructor(s) no later than the 15th day of the semester concerning the specific date(s) for absences for any religious holy day(s);
2. Representing the College District at an official institutional function;
3. Dual credit students representing the high school or independent school district at an official institutional function; and
4. Military service.

Sickness, death, work, failed technology, loss of electricity, etc. are not excused absences.

Late Work Policy

Late Work: Assignments, Exams, Quizzes, etc. are due according to the schedule. Late assignments will be deducted 10% for days 1-2 late, 20% for days 3-5, 30% for days 6-7, after that a grade of zero will be assigned.

Assignments are due in class by the due date given on the syllabus.

Project: No late work will be accepted.

Final Exams: No late work will be accepted.

Except for Chapter 1, you are expected to read each chapter prior to the class in which it will be discussed. It is your responsibility to inform me prior to the class (or as soon as possible) as to why you will not be able to complete the assignment or testing on the scheduled date. A make-up for exam will be determined by my assessment of why you will not be able to take the exam or why you missed the exam.

Academic Integrity (Cheating Policy)

Dishonesty of any kind will not be tolerated. This includes copying work from another student or computer and turning it in as your own. Depending on the severity of the dishonesty, one may receive either a zero for the assignment or exam or may fail the course. All persons involved in copying or granting permission to copy will be penalized. Notification of Initial License Per HB 1508, effective September 1, 2017, amended Texas Occupation Code, Chapter 53, requires notice regarding consequences of a criminal conviction on eligibility for an occupational license. If a student has been convicted of a criminal offense, it is possible to complete an HITT program, however, placement of a clinical site or employment is not guaranteed. Each Health Science Program will vary, please check with the director of the program you are accepted into for further clarification.

Class Behavior Management - Students are expected to observe proper classroom behavior. Any student engaging in disruptive behavior during class will be given a 15 points deduction during current due assignment. Further disruption will earn a 30 points deduction in next major exam.

Per Texas HB 1508, effective 9/1/2017:

"For students in this course, who may have a criminal background, please be advised that the background could keep you from being licensed by the State of Texas. If you have a question about your background and licensure, please speak with your faculty member or the department chair. You also have the right to request a criminal history evaluation letter from the applicable licensing agency."

Schedule

<div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>Advanced Medical Coding</p> <p>HITT 2346 - Section F01</p> <p>Course Schedule - 8 Weeks</p> <p>Spring 2019</p> </div>				
Date	Course Material	Possible Points	Due Date	Contact Hours
T 1/15/19	Chapters 13-14 (<i>Diagnosis Coding Solution textbook</i>)			4.266
	Chapters 13-14 Assignments Lab Assignment #1	132 30	Jan 16	
W 1/16/19	Chap 15			4.266
	Chap 15 Assignment Lab Assignment #2	58 22	Jan 22	
T 1/22/19	Chap 16 Abstracting Codes Cases 1-2			4.266
	Chap 16 Assignment Lab Assignment #3 Final Project Release	63 16	Jan 23	
W 1/23/19	Major Exam 1, Chap 13-16	100		4.266
	Chap 17			
	Chap 17 Assignment Lab Assignment #4	55 12	Jan 29	
T 1/29/19	Chapters 18 and 20			4.266

	Chapters 18 and 20 Assignments	95	Jan 30	
	Lab Assignment #5	32		
W 1/30/19	Major Exam 2, Chap. 17-18, 20 Chap 19	100	Feb 5	4.266
	Chap 19 Assignment	54		
	Lab Assignment #6	18		
T 2/5/19	Chapters 21-22			4.266
	Chapters 21-22 Assignments	103	Feb 6	
	Lab Assignment #7	32		
W 2/6/19	Chap 23			4.266
	Chap 23 Assignment	46	Feb 12	
	Lab Assignment #8	10		
T 2/12/19	Major Exam 3, Chapters 19, 21-23 Chap 13 (<i>Procedure Coding Solution textbook</i>)	100		4.266
	Chap 13 Assignment	61	Feb 13	
	Lab Assignment #9	24		
W 2/13/19	Chapters 14-15			4.266
	Chapters 14-15 Assignments	104	Feb 19	
	Lab Assignment #10	45		
T 2/19/19	Major Exam 4, Chap 13-15 Chap 16	100		4.266
	Chap 16 Assignment	58	Feb 20	
	Lab Assignment #11	20		
W 2/20/19	Final Project Due Chap 17 Coding Auditory System Diseases	100		4.266

	Chap 17 Assignment Lab Assignment #12	73 24	Feb 26	
T 2/26/19	Chapters 18-19			4.266
	Chapters 18-19 Assignment Lab Assignment #13	109 20	Feb 27	
W 2/27/19	Major Exam 5, Chap 16-19	100		4.266
T 3/5/19	Final Exam	180		4.276
	Total Possible Points	2,096		
	Total Contact Hours			64

When	Topic	Notes							
		CIP	Rubric	Number	Course Title	Status	Semester Credit Hrs	Min Cont Hrs	Max Cont Hrs
		51.0713	HITT	2346	Advanced Medical Coding	Active	3	64	96