

# Vocational Nursing Concepts

## VNSG-1122

Fall 2012 Section SECTION\_001 1 Credits 08/27/2012 to 12/13/2012 Modified 07/30/2013

### Meeting Times

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#### Classroom

Monday, 2:00 PM to 3:00 PM, Arts & Science #205

CRN # 10003

### Contact Information

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#### Director VOCN Program/Professor: Ms. Michelle M. Marburger MSN,RN

Email: [mmarburger@blinn.edu](mailto:mmarburger@blinn.edu)

Office: Arts & Science, Room 207

Phone: 979-830-4285

### Description

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Introduction to the nursing profession and its responsibilities and the legal and ethical issues in nursing practice. Concepts related to the physical, emotional, and psychosocial self-care of the learner professional. One class hour per week.

Credit: one semester hour.

#### Requisites

Admission into the Vocational Nursing program.

Corequisite courses include: VNSG 1115 Disease Control and Prevention, VNSG 1126 Gerontology, VNSG 1133 Growth and Development, VNSG 1136 Mental Health, VNSG 1216 Nutrition, VNSG 1227 Essentials of Medication Administration, VNSG 1260 Clinical I, VNSG 1323 Basic Nursing Skills and VNSG 1420 Anatomy and Physiology

Core Course: This course is not a Core Curriculum Course

### Outcomes

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After completion of this course, the student will:

- discuss the personal adjustments essential to the development of the vocational nurse
- identify the role of the licensed vocational nurse
- discuss the legal and ethical responsibilities in vocational nursing practice

### Materials

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# Success in Practical/Vocational Nursing

Author: Hill and Howlett

Publisher: Elsevier

Edition: Sixth Edition

# Taber's Cyclopedic Medical Dictionary

Publisher: F. A. Davis Company

Edition: Twenty First Edition

## Course Requirements

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A. Achievement of all course and lesson objectives.

B. Completion of all daily assignments, such as quizzes, designated student assignments, case study, worksheets, computer assignments/tutorials.

C. Completion of all major exams and final exam.

D. Papers or Projects or Role Play.

The student is expected achieve a course grade of 75% or better. Successful completion of this course assists in preparation of the student to take the National Council State Boards of Nursing (NCLEX-PN) licensure examination.

## Evaluation

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### Breakdown

Grade	Range	Notes
A	90-100	
B	80-89	
C	75-79	
D	70-74	Will result in dismissal from program.
F	Below 70	Will result in dismissal from program.
WP	Withdrawn Passing	
WF	Withdrawn Failing	

### Criteria

Course consists of a minimum of 4 major exams,daily grades/class participation and a final comprehensive final exam.

Final course grade is determined as follows:

- Major exams = 40%
- Daily grades/class participation = 30% (Consists of quizzes, objectives, designated student assignments, case studies.)
- Comprehensive final exam = 30%

## Blinn College Policies

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Blinn College policies on civility, class attendance; scholastic integrity; students with disabilities; final grade appeals; and electronic devices as stated in the Blinn College Student Handbook, Faculty Handbook, Blinn College Catalog and specific technical program handbooks.

## Civility Statement

**Civility Statement.** Members of the Blinn College community, which includes faculty, staff and students, are expected to act honestly and responsibly in all aspects of campus life. Blinn College holds all members accountable for their actions and words. Therefore, all members should commit themselves to behave in a manner that recognizes personal respect and demonstrates concern for the personal dignity, rights, and freedoms of every member of the College community, including respect for College property and the physical and intellectual property of others.

**Civility Notification Statement.** If a student is asked to leave the classroom because of uncivil behavior, the student may not return to that class until he or she arranges a conference with the instructor; it is the student's responsibility to arrange for this conference.

This statement reflects step one in a possible four step process. The Incivility Protocol is detailed in the [Blinn College Student Handbook, www.blinn.edu/student%20handbook.pdf](http://www.blinn.edu/student%20handbook.pdf).

## Attendance Policy

**Attendance Policy.** The College District believes that class attendance is essential for student success; therefore, students are required to promptly and regularly attend all their classes. A record of attendance will be maintained from the first day of classes and/or the first day the student's name appears on the roster through final examinations. If a student has one week's worth of unexcused absences during the semester, he or she will be sent an e-mail by the College District requiring the student to contact his or her instructor and schedule a conference immediately to discuss his/her attendance issues. Should the student accumulate two weeks' worth of unexcused absences, he or she will be administratively withdrawn from class.

There are four forms of excused absences recognized by the institution:

1. observance of religious holy days—The student should notify his or her instructor(s) not later than the 15<sup>th</sup> day of the semester concerning the specific date(s) that the student will be absent for any religious holy day(s);
2. representing the College District at an official institutional function;
3. high school dual credit students representing the independent school district at an official institutional function; and
4. military service.

Other absences may be considered excused at the discretion of the faculty

member with appropriate documentation. A student enrolled in a developmental course is subject to College District-mandated attendance policies. Failure to attend developmental classes shall result in removal from the course as defined by the College District.

It is the student's responsibility to officially drop a class he or she is no longer attending. To officially drop a class the student must obtain the class withdrawal form from Enrollment Services, complete the class withdrawal form, secure the required signatures, and return the completed form to Enrollment Services. The last day to drop this semester with a Q is October 8, 2012.

## Scholastic Integrity

Blinn College does not tolerate cheating, plagiarism, or any other act of dishonesty with regard to the course in which you are enrolled. The following text defines the faculty member's responsibility with regard to the scholastic integrity expectation for this and all courses at Blinn College.

It is the responsibility of faculty members to maintain scholastic integrity at the College District by refusing to tolerate any form of scholastic dishonesty. Adequate control of test materials, strict supervision during testing, and other preventive measures should be utilized, as necessary, to prevent cheating or plagiarism. If there is compelling evidence that a student is involved in cheating or plagiarism, the instructor should assume responsibility and address the infraction. Likewise, any student accused of scholastic dishonesty is entitled to due process as outlined in Blinn College Board Policy FLB (Local). The Scholastic Integrity Policy is located in the [Blinn College Student Handbook, www.blinn.edu/student%20handbook.pdf](http://www.blinn.edu/student%20handbook.pdf). In a case of scholastic dishonesty, it is critical that written documentation be maintained at each level throughout the process.

## Students with Disabilities

**Students with Disabilities.** Blinn College is dedicated to providing the least restrictive learning environment for all students. Support services for students with documented disabilities are provided on an individual basis, upon request. Requests for services should be made directly to the Office of Special Populations serving the campus of your choice. For the Bryan campus, the Office of Special Populations (Administration Building) can be reached at (979)209-7251. The Brenham, Sealy and Schulenburg campuses are served by the Office of Special Populations on the Brenham campus (Administration Building Room 104) and can be reached at (979)830-4157. Additional information can be found at [www.blinn.edu/disability/index.html](http://www.blinn.edu/disability/index.html).

## Final Grade Appeal

**Final Grade Appeals Policy.** If a student wishes to appeal a final grade in a course, Blinn College Board Policy FLDB (Local), Course Grade Complaints, outlines the timeline for the appeal and the four steps in the appeal. This policy is located in the [Blinn College Student Handbook, www.blinn.edu/student%20handbook.pdf](http://www.blinn.edu/student%20handbook.pdf).

## Electronic Devices

**Electronic Devices.** All the functions of all personal electronic devices designed for communication and/or entertainment (cell phones, pagers, beepers, iPods, and similar devices) must be turned off and kept out of sight in all College District classrooms and associated laboratories. Any noncompliance with this policy shall be addressed in accordance with the College District civility policy (administrative policy). This information is contained in Blinn College Board Policy FLB (Local).

## \* Course Policies

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A. Attendance: refer to Vocational Nursing Handbook

B. Policy for Quizzes: There may not be an opportunity for a student to make-up a scheduled quiz, resulting in a grade of zero. Students must always carefully read and follow all policies in the course syllabus.

C. Policy for all Major Exams, Mid-term Exams and Final Exams

1. If you are absent or over one minute late to a scheduled major exam (test), a makeup exam must be scheduled with an automatic 10 point deduction in the score (i.e. if you score "100" on that exam, 10 points will be deducted from that score, and you will receive a "90%").
2. Students that are absent or over 1 minute late for an exam must schedule a make-up exam for the day the student returns to school. If the exam is not scheduled the day the student returns and completed as arranged, the student will receive a zero.
3. Exams will not be given in advance.
4. The make-up exam may have a higher degree of difficulty than the original exam given and may be comprehensive.
5. If a student scores below a 75% on any major exam, the student must schedule an appointment with the course instructor immediately to review the exam, identify problem areas and begin remediation. Remediation will include having the student identify the topic of each missed question and write a paragraph detailing pertinent information relating to the topic. Remediation assignments will be due prior to the start of the next major exam for that class. Students who fail to complete remediation assignments on time will be unable to attend that particular class until the assignment is complete resulting in the deduction of classroom minutes and the student having to take a make-up exam.

D. Late assignments: work turned in after the due date will be assessed -5 points per day Monday - Friday per assignment. Work not turned in prior to major exam for designated lesson will be assessed a zero.
E. Any student assignment, such as objectives, worksheet, workbook, etc., is subject to be handed in and graded at instructor's discretion. Should student not have this assignment available, this assignment will be assessed a zero grade. No late assignment accepted.
F. Should student not be prepared for class - not having read assignment worksheets, objectives or workbook completed, student will be asked to sign out and leave classroom.
G. Daily grades and major exams will be kept by Instructor - student is to write down information to be reviewed for learning experience.
H.Scans competencies form to be returned by student to Instructor on day of scheduled final exam.
I. Student will provide Scantron sheets for all major/final exams.
J. Computer printer instructions: Pharos is the printing software that will monitor/manage student print jobs on a pay per page basis. The student is allowed 214 pages before being charged a fee. After selecting Print, a Pharos window will appear, prompting the student to enter their student ID number and password (Boris default password). Once the ID number and password are entered, Pharos will confirm the print request, and display the printer name that will process the request.

## SCANS

Secretary's Commission on Achieving Necessary Skills. SCANS is an attempt to help make courses more relevant to the needs of a modern work force. SCANS is divided into two types of skills: competencies and foundations. The competencies are the ability to manage resources, to work amicably and productively with others, to acquire and use information, to master complex systems, and to work with a variety of technologies. Foundation skills are organized into the basic literacy and computational skills, the thinking skills necessary to put knowledge to work, and the personal qualities that make workers dedicated and trustworthy. Both are required for successful performance in most jobs.

Competency Statements	Competencies	Activity to Evaluate Baseline Competency
Resources	C1	Complete assignments as instructed.
Information	C5	Use appropriate medical terminology including prefix, suffix, whole words, abbreviations and symbols.
	C6	Identify four steps in a systematic process which includes assessment, planning, implementation, and evaluation.
	C7	Develop criteria for setting priorities in planning care for the individual client.
	C8	Complete computer program assignments.
Interpersonal Skills	C9	Interact with students and instructors in group activities
	C12	Interact with students and instructors in group activities.

	C14	Interact with students and instructors in group activities.
Systems	C15	Identify four steps in a systematic process which includes assessment, planning, implementation, and evaluation.
		C16
FOUNDATION SKILLS		
Basic Skills	F1	Read assignments
	F2	Prepare report
	F5	Become aware of communication techniques, both verbal and nonverbal.
	F6	Present reports with groups using innovating ways to present material and utilize critical thinking skills
Thinking Skills	F7	Present reports with groups using innovating ways to present material and utilize critical thinking skills
	F8	Complete assignments and exams
	F9	Utilize critical thinking with questions on exams
	F10	Identify four steps in a systematic process which includes assessment, planning, implementation, and evaluation.
	F11	Complete assignments and exams
	F12	Utilize critical thinking with questions on exams
Personal Qualities	F13	Complete assignments and exams
	F14 & F15	Present reports with groups using innovating ways to present material and utilize critical thinking skills

## Schedule

See following information below.

**Syllabus Disclaimer:** At times it may be necessary to adjust the syllabus contents after its publication. If changes to the syllabus are made, changes will be issued to the students via E-Campus; students will be required to answer a survey response question to indicate that they have been made aware of the changes.

### Vocational Nursing Concepts

VNSG 1122

<b>A. Orientation</b>	<b>Week 1</b>
At the completion of this lesson, the student should be able to: utilize the Vocational Nursing handbook and the Blinn College handbook	

<u>References</u>	<u>Student Assignment</u>
Blinn College Student Handbook	Complete and return required forms
Vocational Nursing Program Handbook	Handbook Quiz

<b>B. The Adult Learner and the Practical/Vocational Nursing Program</b>	<b>Weeks 1 &amp; 2</b>
At the completion of this lesson, the student should be able to answer the objectives at the beginning of the chapter.	

<u>References</u>	<u>Student Assignment</u>
Chapter 1	Objectives
	Learning/Critical Thinking Ex.
	Review Items/Alt Format Items

<b>C. Developing a Successful Learning Style</b>	<b>Week 3</b>
<b>Time Management: Using a Limited Resource Wisely</b>	
At the completion of this lesson, the student should be able to answer the objectives at the beginning of the chapter.	

<u>References</u>	<u>Student Assignment</u>
Chapters 2 & 3	Objectives

	Learning/Critical Thinking Ex.
	Review Items/Alt Format Items
	Appendix D

<b>D. Nursing Process: Your Role</b>	<b>Week 4</b>
At the completion of this lesson, the student should be able to answer the objectives at the beginning of the chapter.	

<u>References</u>	<u>Student Assignment</u>
Chapter 8	Objectives
	Learning/Critical Thinking Ex.
	Review Items/Alt Format Items

<b>E. Major Exam</b>	<b>Week 5</b>
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<b>F. Methods and Skills Used in Learning</b>	<b>Week 6</b>
<b>Critical Thinking and Patient Care</b>	
At the completion of this lesson, the student should be able to answer the objectives at the beginning of the chapter.	

<u>References</u>	<u>Student Assignment</u>
Chapters 4 & 6	Objectives
	Learning/Critical Thinking Ex.
	Review Items/Alt Format Items
	Appendix H



<b>G. How Practical/Vocational Nursing Evolved</b>	<b>Week 7</b>
<b>Learning During School, for the NCLEX-PN Examination and Beyond</b>	
At the completion of this lesson, the student should be able to answer the objectives at the beginning of the chapter.	

<u>References</u>	<u>Student Assignment</u>
Chapters 5 & 7	Objectives
	Learning/Critical Thinking Ex.
	Review Items/Alt Format Items

<b>H. Cultural Uniqueness, Sensitivity, and Competence</b>	<b>Week 8</b>
<b>Spiritual Needs, Spiritual Caring and Religious Differences</b>	
At the completion of this lesson, the student should be able to answer the objectives at the beginning of the chapter.	

<u>References</u>	<u>Student Assignment</u>
Chapters 12 & 13	Objectives
	Learning/Critical Thinking Ex.
	Review Items/Alt Format Items
	Appendix D

<b>I. Major Exam</b>	<b>Week 9</b>
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<b>J. Straight Forward Communication</b>	<b>Week 10</b>
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**Personal Health Promotion**

At the completion of this lesson, the student should be able to answer the objectives at the beginning of the chapter.

<u>References</u>	<u>Student Assignment</u>
Chapter 9 & 10	Objectives
	Learning/Critical Thinking Ex.
	Review Items/Alt Format Items

**K. Nursing and the Law**

**Week 11**

At the completion of this lesson, the student should be able to answer the objectives at the beginning of the chapter.

<u>References</u>	<u>Student Assignment</u>
Chapter 20	Objectives
	Learning/Critical Thinking Ex.
	Review Items/Alt Format Items
	Appendix B & C
	Prepare a typed paper discussing the legal and ethical responsibilities in vocational nursing practice

**L. Major Exam**

**Week 12**

**M. The Healthcare Team**

**Week 13**

**Health Care Settings**

At the completion of this lesson, the student should be able to answer the objectives at the beginning of the chapter.

<u>References</u>	<u>Student Assignment</u>
Chapter 11 & 17	Objectives
	Learning/Critical Thinking Ex.
	Review Items/Alt Format Items

<b>N. The Healthcare System: Financing, Issues, and Trends</b>	<b>Week 14</b>
<b>Ethics Applied to Nursing</b>	
At the completion of this lesson, the student should be able to answer the objectives at the beginning of the chapter.	

<u>References</u>	<u>Student Assignment</u>
Chapter 18 & 19	Objectives
	Learning/Critical Thinking Ex.
	Review Items/Alt Format Items

<b>O. Major Exam Week 15</b>	
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<b>P. Final Week 16</b>	
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